Complete both pages, "save as" to your files, attach and email to: canonsk@episcopalak.org by deadline



Facility Emergency Repair and Replacement Funding Application Questionnaire

	Page 1
Name of Church or Facility:	
Address:	
Address:ZIP:	
Applicant (or Responsible Party) Name:	
Phone:	
Email Address:	
1. What unexpected or suddenly-occurring event happened?	
1. What unexpected of suddenly-occurring event happened?	
2. Description of damage or destruction:	
3. Date of incident.	
4. What will it take to fix the problem?	
5 Hove do you alon to five the much long?	
5. How do you plan to fix the problem?	

Page 2
6. Do you have insurance to cover this?
7. Will this grant/loan conflict with any provisions of your insurance claim? YES NO
8. What is the estimated cost of the repairs? Please provide supporting documentation, such as, material list, labor costs, freight, etc.
9. Amount requested? (Maximum allowed is \$10,000)
10. What was the Operating Income reported on your most recent Parochial Report?
11. If loan, please select payback schedule.
\square 2 years \square 5 years \square 10 years
Operating Income of \$75,000 or less qualifies for a grant; Operating Income greater than \$75,000 qualifies for a loan.
Notes:
For Internal Use Only:
Signature of Interviewer: Date:

Application must be received within 60 days of incident or event.