



Instructions to Facility Emergency Repair and Replacement Funding Applicants

Instructions for submitting applications

Fill out the Emergency Facility Funding Application either by:

- *Complete and submit the Online application ***Preferred Method***
<https://episcopalak.org/ministries/fit-grant/>
- OR**
- Calling the Diocesan Office 907-452-3040 or 1-800-478-3043 and filling out the application over the phone.
- OR**
- Filling out the application and
 - sending the completed form by email to: canonsk@episcopalak.org
 - or faxing it to: 907-456-6552
 - or mailing it to: Chairman
Faith Into Tomorrow Oversight Committee
1205 Denali Way
Fairbanks AK 99701

Answer the questions as completely and clearly as possible. The application, instructions, and guidelines are on the FIT webpage of diocesan website: <https://episcopalak.org/ministries/fit-grant/>

Applications must be received, per above instructions, within 60 days from the date of the incident or event.

The application will be acted upon as soon as possible but no later than 30 days after the receipt of the application.

Awardees are expected to complete the grant reporting form in time for convention, by September 1 following the award. Failure to submit a report by the deadline may impact future grant awards.

Funds must be spent/used within 12 months of receipt. All unused/unspent funds not used for the specific award must be returned.
